

**PILESGROVE TOWNSHIP  
WORK SESSION  
JANUARY 9, 2007  
MINUTES**

Mayor Bickford called the work session meeting of the Pilesgrove Township Committee to order at 9:00 A.M. followed by the Pledge of Allegiance. Mayor Bickford stated that the meeting was in compliance with the New Jersey Sunshine, and the Clerk read the annual notice:

This meeting is called pursuant to the provisions of the Open Public Meetings law. This meeting of January 9, 2007 was included in a list of meetings notice sent to the Today's Sunbeam and the Elmer Times on January 3, 2007, posted on the bulletin board at the Municipal Building on January 3, 2007 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Mayor Bickford advised that proper notice having been given; the Clerk is directed to include this statement in the minutes of this meeting.

Attendance: Ernie Bickford  
Ed Kille  
William Miller  
Ruth Moynihan, CFO

Zoning Official Bob Schmid entered the meeting to discuss his department budget for 2007. He is not requesting any change to the department OE for 2007. Mr. Schmid has revised the zoning permit form and the housing certificate of occupancy form to delete unnecessary or redundant information. Committee advised they would review and add to the agenda for this evenings meeting.

Mr. Schmid also advised that the fees being charged by his office should be reviewed and compared to the fees of surrounding municipalities.

Mr. Schmid gave Committee a presentation on his revision of the Township website. The new host will cost \$106.00 per year, Mr. Schmid can update the site in house, and the new host offers 50 free e-mail addresses for the employees and Committee. Mr. Schmid will do this as part of his regular duties. Motion made by Kille, 2<sup>nd</sup> by Bickford to approve moving the site to "PlugSocket" host site. Ayes all.

Court Administrator Maureen Belum entered the meeting to discuss her department budget for 2007. Ms. Belum is requesting an increase in her OE of \$1,869.00 to offset the cost of copier charges she was not made aware of when she took the old copier into her department. The Township insurance carrier, the TRICO JIF, is taking over the cost of surety bonds, and since the cost for her employees and appointees is deducted from her OE, she is not sure how that will impact her budget.

Construction Control Tech/Zoning Assistant Marie Stubbins entered the meeting to discuss her long term employment plans. Ms. Stubbins anticipates retiring in March of 2008, pending some medical issues that she is currently dealing with. Committee wished her well and asked that she keep the Township advised of her plans.

Planning Board Chairman John Ober entered the meeting to discuss the Planning Board budget and Farmland Preservation. The Planning Board will provide Committee with a detail on the funding requirements for the Planning Board and the projects that the Board is addressing. Mr. Ober updated Committee on the Township Farmland Preservation Program. Federal easements contain stricter regulations on impervious coverage and the building envelope, but both PIG applicants proceeding to settlement understand and agree to those regulations.

Mr. Ober advised that the Planning Board is requesting the Township Committee consider an additional appropriation for funding farmland preservation.

Motion made by Kille, 2<sup>nd</sup> by Miller to open the public comment portion of the meeting. Ayes all. There being no public comment, motion made by Kille, 2<sup>nd</sup> by Miller to close the public comment portion of the meeting. Ayes all.

Motion made by Kille, 2<sup>nd</sup> by Miller to adjourn at 10:45 AM. Ayes all.

Maureen R. Abdill, Clerk