

**PILESGROVE TOWNSHIP
WORK SESSION MEETING
February 28, 2023
MINUTES**

Mayor Kevin Eachus called the work session meeting of the Pilesgrove Township Committee to order at 7:00 P.M. followed by the Pledge of Allegiance. Mayor Eachus directed the Clerk to read the following Notice:

This meeting is called pursuant to the provisions of the Open Public Meetings law. Notice of this meeting of February 28, 2023, was sent to the South Jersey Times and the Elmer Times on January 3, 2023, posted on the bulletin board at the Municipal Building on January 3, 2023, posted on the Township website on January 3, 2023 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Attendance: Kevin Eachus
David Bonowski
Joseph Crevino
Kelsey Mitchell, CFO
Niki Arbittier, Esq.

Motion made by Crevino, 2nd by Bonowski to open the public comment portion of the meeting. Ayes all.

There being no public comment, motion made by Crevino, 2nd by Bonowski to close this public comment portion of the meeting. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve the bill list as presented by the Treasurer. Ayes all.

A motion by Crevino, 2nd by Bonowski to authorize signing the agreement to extend the license to park a Red Cross vehicle in the parking lot until August 25, 2024. Ayes all.

Motion made by Crevino, 2nd by Bonowski to except the proposal from SPS Mechanical for quarterly maintenance for 2023 in the amount of \$1,956.00. Ayes all.

Motion made by Crevino, 2nd by Bonowski authorizing the Clerk to sign the contract with OMNI Recyclables. Ayes all.

Motion made by Crevino, 2nd by Eachus to approve Resolution 23-023, requesting the County to place a no truck sign on Marlton Road. Ayes all.

Discussion items –

Richmans Center LLC came to present the report from their architect, which was divided into 2 phases, spread out over 18-26 weeks. They do not have a starting date, as that is the owner's choice. Currently they need to submit the redevelopment plan for approval and once they receive approval they will need to submit a site plan. They plan to work with Randy and have the plan to the Township within two months. Joe Crevino asked if there are any businesses taking place on the property currently and they stated not that they know of, but the owner would need to confirm that statement. Tom Frank, the owner, came into the meeting at 7:30pm and stated there is only moving of wood on the property, but no business. He said he is concerned with getting septic approval when it comes to that step. He stated he would come in every two months to keep Committee informed.

Township Committee reviewed the proposal from Randy Scheule for him to prepare an Annual Report for Planning Board. A motion made by Crevino, 2nd by Bonowski to accept the proposal. Ayes all.

The Clerk reviewed the sign policy for Marlton Park with Committee to following up on the request from Woodstown Lacrosse to paint their wall. Committee is concerned with the upkeep of the paint and feels it would be best to have a policy in place before agreeing.

JIF has released the Elected Officials Training for 2023. This training will be a recorded training and take about thirty minutes to complete. The Clerk will set each member of the Committee up with a username and password to complete the training, which is due by May 1, 2023.

Committee briefly discussed the bid results for the NJDOT 2021 Grant, but due to upcoming budget discussions they did not make a decision.

Motion by Crevino, 2nd by Bonowski for the Clerk to send a letter to Richman's to appear every three months and give a written report on their process. Ayes all.

Motion made by Eachus, 2nd by Bonowski to open the public comment portion of the meeting. Ayes all. There being no public comment, motion made by Eachus, 2nd by Bonowski to close this public comment portion of the meeting. Ayes all.

Motion made by Eachus, 2nd by Bonowski to go in to closed session to discuss matters in accordance with N.J.S.A 10:4-12, specifically potential litigation. Ayes all.

Motion made by Eachus, 2nd by Bonowski to reopen the meeting to the public. Ayes all.

Kelsey Mitchell, CFO and Evan Palmer, Township Auditor reviewed the budget with Township Committee. Mayor Eachus wanted to review the Open Space line item and would like to have the debt payment be taken out of somewhere else. The Township is in the process of updating the farmland preservation plan and the Township must have enough funds in the account to preserve farms, or the plan could be rejected. Kelsey and Evan will need discuss and figure out how to work this, but will work on that and report at the upcoming workshop.

Allen Coulter came in to discuss changing the Convenience Center hours year round to 9:00am-5:00pm. Motion made by Crevino, 2nd by Bonowski to change the hours to 9:00am-5:00pm. Ayes all.

Allen also reviewed his list of Capital Improvement items with Committee and would like to also see if it is possible to get all employees a higher increase this year.

The Clerk reviewed the Clerk and Admin line items. The Township needs new emails and a new website due to technology issues that are continually happening.

Motion made by Bonowski, 2nd by Crevino to adjourn at 9:53 PM. Ayes all.

Melissa Fackler, Clerk