

**PUBLIC NOTICE
TOWNSHIP OF PILESGROVE**

**NOTICE FOR SOLICITATION OF QUALIFICATIONS FOR
PROFESSIONAL SERVICES UNDER A FAIR AND OPEN PROCESS**

Notice is hereby given that sealed qualifications for professional services for the year 2024, not subject to bidding pursuant to N.J.S.A. 40A: 11-5, WILL BE RECEIVED BY THE Clerk of the TOWNSHIP OF PILESGROVE. The sealed qualifications will be opened and recorded at the Municipal Building 1180 Route 40, Pilesgrove, NJ 08098 on December 19, 2023 at 9:00 AM by the Township Clerk.

Qualifications for the following professional services will be accepted and considered

Township Solicitor	Township Auditor
Township Planner	Municipal Prosecutor
Township Engineer	Public Defender
Planning Board Engineer	Bond Counsel
Planning Board Solicitor	Special Counsel COAH Matters
Planning Board Planner	
Risk Management Consultant (contact Municipal Clerk for submission requirements)	

Each submission to be considered shall comport to the criteria set forth herein:

- (1) Should the applicant be a professional acquiring licensure in the State of New Jersey, the applicants professional experience will be considered by the Township Committee
- (2) The applicant must certify that the professional's license is not presently suspended or revoked.
- (3) The applicant shall submit a resume, which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional);
 - (a) Full name and business address;
 - (b) A listing of all post high school education of the applicant;
 - (c) Dates of licensure in the State of New Jersey and any other State, and a statement confirming that the professionals' license is in good standing and not presently suspended or revoked in any State;
 - (d) A listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein;
 - (e) The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;
 - (f) A listing of all special accreditations held by the individual licensed professional or business entity;
 - (g) A listing of all previous public entities served by the business entity or licensed professional, indicating the dates of services and position held.
- (4) Four (4) copies of the solicitation shall be submitted for Township positions.
- (5) Eight (8) copies of the solicitation shall be submitted for Township Planning Board positions.

The Municipal appointing authority shall thereafter publicly select a professional or business entity for the position so advertised which shall thereafter be confirmed or approved as required by law or Ordinance.

The Township of Pilesgrove reserves the right to award contracts to business entities or individuals that have not submitted proposals or qualifications pursuant to this notice, provided that such business entities or individuals have not made prior to December 31, 2023, and will not make during the term of the contract, any reportable contribution(s) (currently those in excess of \$300) that would bar award of the contract. A form of Certification that can be used to confirm these facts may be obtained by contacting Melissa Fackler, Municipal Clerk, 1180 Route 40, Pilesgrove, NJ 08098.

TOWNSHIP OF PILESGROVE
Melissa Fackler, Clerk