

**BID DOCUMENT SUBMISSION CHECKLIST
PILESGROVE TOWNSHIP**

2023 Maintenance & Repair Program

Project No. 2023-01

A. Failure to submit the following documents is a mandatory cause for the bid to be rejected.
(N.J.S.A. 40A:11-23.2)

Required with Submission of Bid (Owner's checkmarks)	Initial each item Submitted with Bid (Bidder's initials)
<u>A bid guarantee as required by N.J.S.A.40A:11-21</u>	
<u>A certificate from a surety company, pursuant to N.J.S.A. 40A:11-22</u>	
<u>A statement of corporate ownership, pursuant to N.J.S.A. 52:25-24.2</u>	
<u>A listing of subcontractors as required by N.J.S.A 40A:11-16</u>	
<u>If applicable, bidder's acknowledgement of receipt of any notice(s) or revision(s) or addendum to an advertisement, specifications or bid document(s)</u>	

B. Submission of items marked with "X" is required prior to award of contract.
(N.J.S.A. 40A:11-23.1b)

Required prior to Award of Contract (Township's checkmarks)	Initial each item Submitted (Bidder's initials)	Required prior to Award of Contract (Township's checkmarks)	Initial each item Submitted (Bidder's initials)
<input checked="" type="checkbox"/> <u>Copy of proof of Business Registration for contractor and Subcontractor</u>		<input checked="" type="checkbox"/> <u>Consent of surety as to maintenance bond as required by N.J.S.A. 40A:11-16.3b</u>	
<input checked="" type="checkbox"/> <u>Mandatory Affirmative Action Certification</u>		<input checked="" type="checkbox"/> <u>Copy of proof of Registered New Jersey Public Works Contractor</u>	
<input checked="" type="checkbox"/> <u>Acknowledgment by Contractor that prevailing wages must be paid</u>		<u>A certified Financial Statement has been provided</u>	
<u>Consent of Surety as to a Labor and Material Payment Bond</u>		<input checked="" type="checkbox"/> <u>Submission of a Non-Collusion Affidavit (this form must be Notarized)</u>	
<input checked="" type="checkbox"/> <u>Certification of Bidder showing that bidder owns, leases or controls any necessary equipment</u>		<u>Statement of compliance with N.J.S.A. 45: 14c-2(b) (Licensed Master Plumber)</u>	
<input checked="" type="checkbox"/> <u>Evidence of in force insurance for the life of the contract: Workers Compensation shall be maintained in full force during the life of the contract, covering all employees engaged in performance of the contract pursuant to N.J.S.A. 34:15-12 (a) and N.J.A.C 12:235-1.6 General liability insurance with limits of not less than \$500,000 any one person and \$1,000,000 any one accident for bodily injury and \$1,000,000 aggregate for property damage. Automobile liability insurance covering contractor for claims arising from owned, hired and non-owned vehicles with limits of not less than \$1,000,000 Combined Single Limit (each accident).</u>			

C. **SIGNATURE:** The undersigned hereby acknowledges and has submitted the above listed requirements:

Name of Bidder: _____

By Authorized Representative: _____

Signature: _____

Print Name and Title: _____

Date: _____