

**PILESGROVE TOWNSHIP
WORK SESSION MEETING
MARCH 22, 2022
MINUTES**

Mayor Kevin Eachus called the regular meeting of the Pilesgrove Township Committee to order at 7:00 P.M. followed by the Pledge of Allegiance. Mayor Eachus directed the Clerk to read the following Annual Notice:

This meeting is called pursuant to the provisions of the Open Public Meetings law. Notice of this meeting of March 22, 2022, posted on the bulletin board at the Municipal Building on January 3, 2022, posted on the Township website on January 6, 2022 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Mayor Eachus advised that proper notice having been given; the Clerk is directed to include this statement in the minutes of this meeting.

Attendance: Kevin Eachus
David Bonowski
Joseph Crevino
Kelsey Mitchell, CFO
Niki Arbittier, Esq.

Motion made by Bonowski, 2nd by Crevino to open the public comment portion of the meeting. Ayes all.

Travis Layton resident at 102 Featherbed Lane came to discuss his cannabis business plan with Committee. Currently he has a small CBD Hemp business, but wishes to expand and is waiting on his licenses from the State. However, the Township has passed an Ordinance prohibiting this type of business in the Township. Township Solicitor recommends the Planning Board look into this and makes recommendations to Committee if this is something the Township wishes to do.

There being no other public comment, motion made by Bonowski, 2nd by Crevino to close the public comment portion of the meeting. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve the bill list plus additions as presented by the Treasurer. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve Resolution 22-034, Approving Raffle License 01-22 for Woodstown Soccer Club. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve to following Resolutions in bulk:
Resolution 22-035, Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber risk Management Plan's Tier One Requirements.
Resolution 22-036, Adopting Technology Risk Management Standards in Compliance with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber risk Management Plan's Tier two Requirements.
Ayes all.

Crevino asked the Township look into backing up to a cloud base system. Bonowski will look into a few different options and report back to Committee at our next meeting.

Motion made by Bonowski, 2nd by Crevino to approve Resolution 22-037, to approve refunding overpayment of property taxes for Block 54 Lot 8.01. Ayes all.

Motion made by Bonowski, 2nd by Crevino to approve Resolution 22-038, to approve emergency temporary resolution. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve Resolution 22-039, EEOC compliance. Ayes all.

Motion made by Crevino, 2nd by Bonowski to approve Resolution 22-040, approving Raffle License 02-22 for Woodstown High School Project Graduation. Ayes all.

Motion made by Bonowski, 2nd by Crevino to approve Resolution 22-041, Appointing Melissa Fackler as Deputy Planning Board Secretary at an annual salary of \$5,000.00. Ayes all.

Motion made by Bonowski, 2nd by Crevino to approve Cyber Incident Response Plan for JIF. Ayes all.

Motion made by Crevino, 2nd by Bonowski to authorize the Clerk to advertise for Professionals to Update the Farmland Preservation Plan. Ayes all.

Discussion items –

Randy Scheule provided the Clerk with an update on the Master Plan process and currently the Planning Board is working on review the report.

The website is not user friendly and the Clerk has asked that we look into another website provider. On Thursday the Clerk has a zoom call with Gov Office to see what they can offer.

The Fire Chief has made the Committee aware of his concerns relating to the warehouses currently in front of Planning Board and potential issues if a fire starts on their site. The Fire Chief would like to see working hydrants on the site before construction begins. Township Solicitor will take a look at the American Water Agreement and see if the Township can require them to do this. The Fire Chief will also write his concerns for Planning Board to review.

Committee reviewed the dates for the JIF Elected Officials Training and will be letting the Clerk know which dates they are interested in to attend.

The Clerk received an inquiry from a real estate company in regards to level of interest of the Township to foreclose on a few properties currently owned by the Township. Committee asked that the Clerk find out what these properties are supposed to be taxed at from the Tax Collector.

Pilesgrove has been award the Small Cities Grant for ADA Compliance upgrades at Marlton Park. Mark Blauer will attend the next Committee meeting to review the next steps.

Budget Discussion-

Kelsey Mitchell reviewed budget documents with Committee. It was noted a few items such as, there was no increase in taxes, lower debt payments, increase in the legal line item, and \$350,000 in Capital Fund.

It is noted that included in the current budget documents a 3% increase was included for employees.

Allen Coulter came to discuss Public Works projects and needs in the coming year(s). Oil and Chip has increased by 20%, which will factor in how much the Township will be able to do this year. Melissa Lane and replacing the old truck are top items for 2022.

Motion made by Bonowski, 2nd by Crevino to open the public comment portion of the meeting. Ayes all. There being no public comment, motion made by Crevino, 2nd by Bonowski to close this public comment portion of the meeting. Ayes all.

Motion made by Bonowski, 2nd by Crevino to adjourn at 8:30 PM. Ayes all.

Melissa Fackler, Clerk